



MISSION: D&H Canada Cares is committed to enriching and improving the lives of others by bringing together caring employees who strive to give back and help others in times of need.

Giving back to our community comes naturally. We strive to support local organizations who focus on supporting our community and its residents.

Donation Request Application Guidelines

To help us better serve you and our community, please submit requests according to the following guidelines:

- 1) Complete the attached D&H Canada Cares Donation Request Application
- 2) Attach a copy of your organization's T3010 Registered Charity Information Return
- 3) Be sure to include any/all supporting information in conjunction with your request for consideration
- 4) Applications should be submitted at least 8 weeks prior to the date the requested donation is needed
- 5) Submit completed D&H Canada Cares donation request application via:
 - EMAIL: D&HCanadaCares@dandh.com
 - MAIL: D&H Canada, ULC 7975 Heritage Road, Brampton, ON L6Y 5X5

IMPORTANT NOTES - Please review and follow the guidance provided on this page to avoid delays in application processing.
- The D&H Canada Cares Committee meets monthly to review applications received.
- Budgetary constraints may result in approvals of less than requested amounts and/or denials of requests.
- Please allow 4 weeks for D&H Canada Cares to provide your organization with a response and/or determination.

Frequently Asked Questions

Which area(s) does D&H Canada Cares Support?

The address of the non-profit organization and/or event, can be a determining factor when D&H Canada Cares is reviewing the request. Therefore, regional Organizations should specify the region, location of the event, fundraiser, or program for which their donation is being requested

Who decides which groups receive funding from D&H Canada Cares?

All donation request applications are given careful consideration by our dedicated team of D&H Canada Cares committee members.

Which organizations are eligible to receive donations?

Past support does not guarantee future support. D&H Canada Cares accepts donation request applications from local non-profit organizations with T3010 Registered Charity Information Return. The event, fundraiser or program must serve the local community and/or have applicable tie to D&H Distributing Canada ULC. D&H Canada Cares does not donate to individuals, individuals seeking pledges, multiple requests from the same organization or causes outside the D&H Canada Cares region(s). D&H Canada Cares cannot make donations to political or religious organizations unless the donation will be used for a local, non-secular, community service-related event or program.

What is acceptable documentation of my organization's non-profit status and why is this necessary?

To accept and review your donation request application, it must be accompanied with your business/registration number (BN) of your charity.

How soon after applying can we expect to hear back?

All donation request applications are reviewed in the order they are received. To avoid delay in your request being reviewed in a timely manner, please complete the application in its entirety and be sure to include any/all supporting documentation. Due to the volume of applications D&H Canada Cares receives, please allow 2-4 weeks for response and up to 30 days for determination.

How will we know if our donation request application has been approved?

D&H Canada Cares is committed to reviewing requests in a timely manner and will be in touch with you as soon as a decision is made. If your donation request application is approved, you will generally receive notice at least 2-4 weeks prior to the date of your event/fundraiser/program. Due to the volume of requests D&H Canada Cares receives, we ask that you correspond with us about your application status via email whenever possible..



D&H Canada Cares Donation Request Application

Please refer to page one for guidelines. To avoid delays in processing, complete this application in its entirety. Any incomplete applications may be returned to the originator for additional information.

ORGANIZATION

Legal Name: _____ DBA(s): _____
Address: _____ City, Province, Postal Code _____
Website: _____ Charitable Registration # _____

POINT OF CONTACT

Name: _____ Title: _____
Email: _____ Fax: _____
Phone: _____ Ext: _____ Cell: _____

HISTORY & MISSION STATEMENT OF ORGANIZATION

Founded On: _____ Founded By/For: _____

DONATION REQUEST

(Check all that apply) Gift Card(s) Prize(s)/Raffle Item(s) Volunteer(s) Sponsorship* (attach sponsorship levels) Other: _____

Description of requested item - please provide dollar amount or specific items requested:

EVENT DETAILS

Date(s): _____ Time: _____ Expected Attendance: _____

Location: _____

Use the space provided below (or attach a short letter) describing how the donation will be used:

How are you publicizing your event & what exposure will D&H Canada Cares receive?:

Have you ever applied for and/or received D&H Canada Cares donation? No Yes- Event: _____

Have you requested donations from any other businesses: No Yes - If yes, please indicate below:

Business Names: _____

What is your affiliation to D&H? D&H Employee Vendor Local Community None Other: _____

Please specify name/details of affiliation: _____

APPLICATION COMPLETION/SUBMISSION

Name: _____ Phone: _____ Ext: _____

Title: _____ Email: _____

Signature: _____ Date Submitted: _____